

# Fountain Pen Use and Care

## USING YOUR FOUNTAIN PEN WITH CARTRIDGES

- Carefully remove the cap from the barrel with a gentle push of your thumb and forefinger.
- Unscrew the barrel from the front section.
- Insert a cartridge, smaller end first, into the front section and gently pull it back out about 1/8 of an inch and push it back in tightly. This will break any air bubbles. Gently squeeze the cartridge once or twice to start the ink flow. (Holding a tissue over the breather hole in the center of the nib will also help to get the ink flowing.)
- Insert a spare cartridge, smaller end first, into the barrel. This will lock the cartridge in place and provide additional ink when you need it.

## USING YOUR FOUNTAIN PEN WITH BOTTLED INK

- Always use a fountain pen friendly water-based ink.
- Insert the converter into the front section as you would insert a cartridge.
- Holding the middle section of the converter, twist the end of the converter counterclockwise.
- Dip the entire nib, up to the grip section, into the bottled ink.
- Twist the end of the converter clockwise until ink fills the reservoir.
- Gently wipe any excess ink from your nib and grip section.

## CLEANING INSTRUCTIONS

- Your fountain pen should be cleaned thoroughly after every 3 to 4 cartridges or when changing ink colors.
- Before cleaning with the converter, soak the front section overnight in lukewarm (not hot) water. This will dissolve any ink residue.
- Insert the empty ink converter into the front section and submerge the entire nib into cold water. Twist the end of the converter clockwise, then counterclockwise, drawing water through the nib section repeatedly until the water is clear.
- A tissue should be placed against the nib to absorb any excess water.

## GENERAL CARE & ADVICE

- Keep your fountain pen capped when not in use to protect the fragile nib and prevent drying.
- If your pen will not be used for several weeks, remove the cartridges and flush the front section with water.
- When traveling by plane, carry your fountain pen either completely full or completely empty. A change in cabin pressure may cause leakage if the cartridge or converter is partially full.
- If the pen does not start writing, hold pen point down for approximately one to two minutes. Gently squeeze the cartridge and draw long lines on paper.
- Never wash a fountain pen with alcohol or hot water.